



## DONOR QUESTIONNAIRE

Thank you for your interest in donating an item(s) to our organization. The Massachusetts Air and Space Museum (MASM) is a 501(c)3 non-profit organization.

Donations to our organization may be tax deductible (please discuss with your tax consultant). The donor is responsible for determining the value of the donation.

Donations become the sole property of MASM.

Accepted items may be exhibited when appropriate at the discretion of the museum.

MASM retains the right to sell or auction such item or items to monetize the donation, allowing MASM to be the recipient of the benefits of your generous gift.

### **Please complete the Donor Questionnaire form below or online**

List each item, attaching an itemized list and photographs.

Give detailed history for the item(s): who owned it/used it, where was it used, any important stories, anecdotes, or other information. The background of the item is as important as the item itself. Please include documentary evidence of an object's history including, but limited to: a dated bill of sale or sales receipt, will, inventory, auction catalogue, published reference, exhibition record, correspondence, photograph or, in exceptional cases, if documentary evidence cannot be obtained, a signed statement from the donor or vendor that confirms the accuracy of the account.

Do not send or drop off items at this time. All donation offers must be made in writing. We cannot accept actual objects for review without prior consultation.

Thank you for taking the time to fill out the questionnaire. We appreciate your support.

#### **Please note:**

- Due to conflict of interest laws, the Museum may not provide an appraised value for donated objects. If a value is needed for tax purposes, please consult an independent appraiser.
- The Massachusetts Air and Space Museum appreciates monetary support for the care and management of your donation. Please indicate the amount you wish to donate.

For more information, please contact:

Barbara Jagla [bjagla@massairspace.org](mailto:bjagla@massairspace.org) Collections Registrar and Curator

