

Donor Guidelines and Printable Questionnaire

Thank you for your interest in donating an item(s) to our organization. The Massachusetts Air and Space Museum (MASM) is a 501(c)3 non-profit. We appreciate your support.

Donations to our organization may be tax deductible (please discuss with your tax consultant).

Do not send or drop off items at this time. All donation offers must be made in writing. We cannot accept objects for review without prior consultation.

Donations become the sole property of MASM.

Accepted items may be exhibited when appropriate at the discretion of the museum.

Artifacts need to reflect MASM's mission statement highlighting Massachusetts.

MASM retains the right to sell or auction such item or items to monetize the donation.

List each item, providing an itemized list and photograph(s).

Give detailed history for the item(s): who owned it/used it, where was it used, any important stories, anecdotes, or other information. The background of the item is as important as the item itself.

Please include documentary evidence of an object's history including, but not limited to: a dated bill of sale or sales receipt, will, inventory, auction catalogue, published reference, exhibition record, correspondence, photograph or a statement from the donor that confirms the accuracy of the account.

Please note:

- Due to conflict of interest laws, the Museum may not provide an appraised value for donated objects. If a value is needed for tax purposes, please consult an independent appraiser. The donor is responsible for determining the value of the donation.

- The Massachusetts Air and Space Museum appreciates monetary support for the care and management of your donation.

For more information, please contact:

Barbara Jagla bjagla@massairspace.org Collections Registrar and Curator

Continue for printable Donor Questionnaire:



Donor Questionnaire

Donor Information:

Name (s): _____

Business Name (If Applicable): _____

Street Address: _____

City: _____ State _____ Zip: _____

Phone: _____ Email: _____

Donor Signature: _____ Date: _____

Object Information:

Description of object(s):

Also indicate any documents (such as photographs, letters, bill of sale, newspaper articles) related to the item that you would like to include in the donation

Historical background and significance of object(s) – Include how you acquired the object

Monetary donation for care and management of object(s) \$ _____

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